



DANIEL BOONE SOIL & WATER CONSERVATION DISTRICT  
32637 MAIN STREET  
JONESVILLE, VIRGINIA 24263  
PHONE: (276) 346-1531  
EMAIL: [dbswcd@verizon.net](mailto:dbswcd@verizon.net)  
WEBSITE: [www.danielbooneswcd.com](http://www.danielbooneswcd.com)

We work with the people who work the land.

## *MINUTES OF MEETING JULY 30, 2024*

The Daniel Boone Soil & Water Conservation District Board of Directors met Tuesday, July 30, 2024 at the Daniel Boone Soil & Water Conservation District office in Jonesville, Virginia at 6:00 PM.

### MEMBERS PRESENT

Roger Elkins  
Amy Byington  
Mike Hobbs  
Gary Martin

### ASSOCIATES PRESENT

Jason Miles

### STAFF PRESENT

Samantha Briggs  
Shawn Morris  
Tim Miles

### PARTNERS PRESENT

Lorie Stevens  
Davis Powell

### PUBLIC PRESENT

Cameron Jessee  
Michele Jessee

### MEMBERS ABSENT:

Bobby Burchett

### CALL TO ORDER:

The meeting was called to order by Roger Elkins, Chairman.

### INVOCATION/PLEDGE:

Gary Martin/Everyone

### REPORTS - OFFICERS: Secretary's Minutes and Treasurer's Reports

Roger Elkins asked the Board if there were any additions or corrections to the minutes. Hearing no additions or corrections, a motion was made to approve the June 25, 2024 Minutes of Meeting. (Hobbs, Martin, unanimous)

Roger Elkins asked the Board if there were any corrections to the Treasurer's report. Hearing none a motion was made to approve the July 22, 2024 Treasurer's report. (Martin, Hobbs, unanimous)

### REPORTS - COMMITTEE CHAIRS:

Shawn Morris, Technical Committee Chair, stated that Sara Bottenfield, DCR Ag. Incentives Program Manager had approved the district's FY2025 Secondary Considerations. He stated that the committee recommends approval of the Secondary Considerations. (Hobbs, Martin, unanimous) A copy of the considerations is attached and made a part of these minutes.

Roger Elkins, Personnel Committee Chair, stated that the committee met on July 25, 2024. He stated that the district received two applications for the advertised Conservation Technician position, and both applicants were interviewed. The committee recommends the Conservation Technician position be offered to Tim Hobbs. The position will be permanent, full-time with full benefits, and the starting salary of \$42,00.00. (Elkins, Martin, unanimous)(Mike Hobbs abstained)

Roger Elkins, Personnel Committee Chair, stated that performance evaluations/position descriptions for staff have been completed, signed, and placed on file. A copy of the Personnel Committee minutes of meeting is attached and made a part of these minutes.

A verbal report of the ongoing activities of the Chairman was given by Roger Elkins.

A copy of the District Manager report is attached and made a part of these minutes.

A copy of the Conservation Specialist report is attached and made a part of these minutes.

A copy of the Administrative Secretary report is attached and made a part of these minutes.

**SPECIAL GUESTS:**

Cameron Jessee gave a presentation on his Youth Conservation Camp experience. He expressed his gratitude to the district for providing him the opportunity. Staff will contact Southwest Community College regarding the local scholarship he received from the district.

**UNFINISHED BUSINESS:**

Shawn Morris, District Manager, stated that he will check with the Dodge dealer in Bristol to have a bedliner, running boards, and a trailer brake installed at the same time a recall will be fixed.

Tim Miles, Conservation Specialist, presented quotes for a new computer. A motion was made to accept the Orange iMac quote for \$1699.00 and the Microsoft Office software package for \$249.95. (Byington, Hobbs, unanimous) A copy of the quotes are attached and made a part of these minutes.

Shawn Morris discussed the lime spreader lease agreement. The district has collected lease agreements from other districts and will draft a lease agreement for the August board meeting.

Lorie Stevens, Conservation District Coordinator, received and reviewed an email from James Martin, Director, Virginia Department of Conservation and Recreation-Division of Soil and Water Conservation (VADCR-DSWC), regarding a recent phone call and request made by Jerry Ingle, PY2021 VACS participant.

**NEW BUSINESS:**

The board discussed the FY2024-25 Department of Conservation and Recreation (DCR) Administrative & Operational Support Grant Agreement. A motion was made to approve the DCR/Daniel Boone SWCD FY2024-25 Grant Agreement. (Hobbs, Byington, unanimous)

The board discussed the FY2024-25 DCR Cost-Share & Technical Assistance Grant Agreement. A motion was made to approve the DCR/Daniel Boone SWCD FY2024-25 Grant Agreement. (Byington, Hobbs, unanimous)

Samantha Briggs, Administrative Secretary, reported that she had submitted the district's FY24 4<sup>th</sup> Quarter Attachment E and FY24 4<sup>th</sup> Quarter Year-To-Date Totals with supporting documents to DCR. The documents were sent on time. The reports were accurate, and there were no comments or questions. A copy of the Attachment E, Year-To-Date Totals, and supporting documents are attached and made a part of these minutes.

Samantha Briggs reported that she had submitted the FY2024 Cost-Share Program Cash On-Hand Balance Sheet and VACS Program Carryover Report to DCR. The documents were received on time. A copy of the FY2024 Cost-Share Program Cash On-Hand Balance Sheet and Carryover Report is attached and made a part of these minutes.

Samantha Briggs reported that she sent a copy of the formula used to calculate the district's dedicated reserve in the board packets. The Daniel Boone SWCD has a dedicated reserve balance of \$75,217.71 in the Operations account. A motion was made to place the dedicated reserve amount of \$75,217.71 into the district's existing CD-Reserve Building fund. (Byington, Martin, unanimous) A copy of the Dedicated Reserve worksheet formula and calculation is attached and made a part of these minutes.

The board discussed the proposed FY2023-24 Annual Report submitted by Samantha Briggs. A motion was made to approve the Annual Report. (Byington, Martin, unanimous) A copy of the Annual Report is attached and made a part of these minutes.

Samantha Briggs, Administrative Secretary, prepared a list from the Annual Plan of Work and Strategic Plan of things to be accomplished in FY 2024-2025. The Board of Directors and staff reviewed and discussed the list. A copy of the list is attached and made a part of these minutes.

A motion was made to go into Closed (Executive) Meeting as provided in the Code of Virginia Section 2.2-3711. (A)(1) to discuss personnel and budget issues only. Jason Miles, Associate Director, and Lorie Stevens, Conservation District Coordinator, were asked to join the closed meeting. (Byington, Martin, unanimous)

At the conclusion of the Closed Meeting, the "Certification of Executive Meeting" paperwork was completed, which is attached and made a part of these minutes. A motion was made by Amy Byington to return to regular session. All in attendance agreed that only personnel and budget issues were discussed: Elkins/yes, Byington/yes, Hobbs/yes, and Martin/yes. A second was made by Gary Martin. The motion carried.

Roger Elkins stated that all eligible staff will receive a 3% salary increase. A motion was made to approve the 3% salary increase for Shawn Morris, Tim Miles, and Samantha Briggs. (Elkins, Hobbs, unanimous)

ANNOUNCEMENTS:

None

REPORTS FROM COOPERATING AGENCIES:

A copy of the DCR Conservation District Coordinator report is attached and made a part of these minutes.

A copy of the NRCS District Conservationist report is attached and made a part of these minutes.

A verbal report of the ongoing activities of the Virginia Cooperative Extension was given by Amy Byington, Lee County ANR Extension Agent.

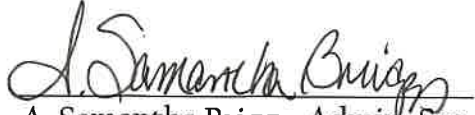
The meeting was adjourned by the Chairman of the Board.

Approved:

Respectfully Submitted By:

  
\_\_\_\_\_  
Roger Elkins, Chairman

8-27-2024  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
A. Samantha Briggs, Admin. Sec.



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We work with the people who work the land.

June 25, 2024

To: Sara Bottenfield  
Ag. Incentives Program Manager

From: Roger Elkins, Chairman  
Daniel Boone Soil and Water Conservation District

**Subject: Proposed 2025 Virginia Agricultural Cost-Share Dispersal Criteria**

The state maximum cost-share of \$300,000 will apply to all practices.

**MINIMUM PRIORITY CONSIDERATIONS:**

(1) Watersheds are prioritized as follows:

HIGH: TP13, TC34,

MEDIUM: TC31, TC32, TC33, TC35, TP06, TP07, TP08, TP09, TP10, TP12, TP14,  
TP15, TP16, TP17, TP18

LOW: TP11, TP19

(2) Have lands that are 1/3 HEL (Highly Erodible Land). If an individual has received a HEL determination and has not had a plan approved, the individual is not eligible for VACS assistance.

(3) Comprehensive conservation planning for the entire farm or tract (as appropriate) will receive priority consideration; however, while comprehensive conservation planning is encouraged it is not required.

(4) Candidates for cost-share or tax credit approval that are located within or upstream of an identified Total Maximum Daily Load (TMDL) stream segment shall be prioritized for funding by watershed ranking.

(5) Applications for cost-share or tax credit approval to implement BMPs that are included in an approved VA Resource Management Plan will also receive priority consideration.

**SECONDARY CONSIDERATIONS: (The following bullets will be used to prioritize practices.)**

- “Lowest Conservation Efficiency Factor (CEF Factor)” will be used in distribution of VACS funding when comparing practices within a hydrologic unit group (high, medium, and low – as shown under minimum priority considerations.
- History of Successful Participation – CEF factors will be adjusted according to the following criteria pertaining to the applicant’s participation:
  - Cancellation of project after approval: +1
  - Multiple cancellations of approved projects: +2
  - Cancellation of project too late to reallocate funds: +2
  - Failed verification (corrected): +1
  - Failed verification (uncorrected): +3
  - Fourth year (DCR approved) carryover: +1 (w/in the applicant’s control)
  - Successful participation (within the last 10 yrs.): -1
  - New VACS Program applicant (not in last 10 yrs): -3
- The DBSWCD Board of Directors reserves the right to over-ride all secondary considerations to address an extra-ordinary water quality issue known to exist.

Cc: Lorie Stevens

SWCD: Daniel Boone Name of Committee: PERSONNEL

Date: 7/25/24 Time: 7:00 Location: JONESVILLE

Designated Note taker: SHAWN MORRIS

Voting Members in Attendance: ROGER ECKINS, CHAIR  
BOBBY BURCHETT  
GARY MARTIN

Voting Members Not in Attendance: \_\_\_\_\_

Others in Attendance: SHAWN MORRIS, DISTRICT MANAGER

**Agenda/Discussion Item #1**

Topic: CONS. TECH. POSITION INTERVIEWS  
TIM HOBBS, TYLER MAGGARD

Motion/Recommendation: OFFER CONSERVATION TECHNICIAN POSITION TO  
TIM HOBBS. PERM., FULL-TIME, NON-EXEMPT, STARTING SALARY - \$42,000.00

Motion Made By: BOBBY BURCHETT Seconded By: GARY MARTIN Vote: UNAN.

Comments: COMMITTEE CONDUCTED INTERVIEWS FOR BOTH (2) APPLICANTS. ASKING  
PRE-DETERMINED QUESTIONS w/ ASSOCIATED POINTS (RANK). TIM HOBBS WAS  
THE PREFERRED APPLICANT.

Follow Up Actions- (Who/What/When): CONTACT APPLICANTS w/ RESULTS. SEND "NO OFFER"  
LETTER TO TYLER MAGGARD. GET w/ SAMANTHA & TIM HOBBS TO DETERMINE  
BEST STARTING DATE.

**Additional Committee Business:**

SHAWN MORRIS, DIST. MGR, REPORTED ON STAFF EVALUATIONS (TIM MILES, SAMANTHA BAIGGS)  
COMMITTEE DID PERFORMANCE EVALUATION FOR DISTRICT MANAGER  
POSITION. ALL STAFF PERFORMANCE EVALS. COMPLETED, SIGNED,  
& PLACED ON FILE.

Set next Committee Meeting Date, time and location: TBD

Motion to Adjourn By: GARY MARTIN Seconded By: BOBBY BURCHETT

Time of Adjournment: 9:00 pm Submitted by: R SHAWN MORRIS

Committee Chair Signature: R Shawn Morris FOR ROGER ELKINS,  
CHAIR





## 2023 VACS Program Report - 1

| CONTRACT # | Instance     | Practice | Total Est Cost | Estimated Cost/Share | Survey | Design | Construct Begins | Percent Complete | Remarks   |
|------------|--------------|----------|----------------|----------------------|--------|--------|------------------|------------------|---|
| 24-23-0003 | J. Crabtree  | SL-6W    | \$25,201.79    | \$27,241.79          | Y      | Y      | Y                | 99               | Piggy-back project<br><b>Complete not paid</b>                            |
| 24-23-0022 | R. Mickle    | SL-6F    | \$74,398.65    | \$78,478.65          | Y      | Y      | Y                | 10               | No progress to report   |
| 24-23-0024 | G. Reasor    | SL-6W    | \$88,615.00    | \$93,931.00          | Y      | Y      | Y                |                  | No progress to report   |
| 24-23-0040 | M. Thompson  | SL-6W    | \$131,497.50   | \$134,977.50         | Y      | Y      | Y                | 100              | <b>Complete not paid</b>  |
| 24-23-0043 | A. Ball      | SL-6W    | \$52,915.00    | \$56,275.00          | Y      | Y      | Y                |                  | No progress to report   |
| 24-23-0051 | B. Trent     | SL-6W    | \$53,690.00    | \$55,370.00          | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid \$44,094.51                              |
| 24-23-0056 | S. Haynes    | SL-6W    | \$107,940.00   | \$116,904.00         | Y      | Y      | Y                | 70               | Watering system and fencing under construction.                           |
| 24-23-0069 | V. Lemar     | SL-6W    | \$74,500.59    | \$80,548.59          | Y      | Y      | Y                | 100              | Piggy-back project <b>Complete and paid</b><br>paid \$60,032.77           |
| 24-23-0071 | J. Hammonds  | SL-6W    | \$90,222.50    | \$92,586.50          | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid \$91,864.50                              |
| 24-23-0072 | W. Coffman   | SL-6W    | \$11,836.75    | \$12,436.75          | Y      | Y      | Y                | 100              | <b>Complete and paid.</b><br>paid \$12,436.75                             |
| 24-23-0075 | D. Demeo     | SL-6W    | \$76,610.00    | \$82,922.00          | Y      | Y      | Y                |                  | No progress to report   |
| 24-23-0076 | D. Burchett  | SL-6W    | \$30,559.47    | \$37,999.47          | Y      | Y      | Y                | 100              | Piggy-back project. <b>Complete and paid.</b><br>Paid: \$37,999.47        |
| 24-23-0080 | N. Garrett   | SL-6W    | \$14,310.65    | \$16,746.65          | Y      | Y      | Y                | 100              | Piggy-back project. <b>Complete and paid.</b><br>Paid: \$16,745.74        |
| 24-23-0085 | J. Hounshell | SL-6W    | \$16,662.85    | \$17,934.85          | Y      | Y      | Y                | 10               | Piggy-back project.<br>No progress to report.                             |
| 24-23-0086 | G. Cain      | SL-6W    | \$16,869.41    | \$18,981.41          | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid: \$18,981.41                             |
| 24-23-0087 | M. Hinkle    | SL-6W    | \$16,783.09    | \$20,167.09          | Y      | Y      | Y                | 99               | Piggy-back project<br><b>Complete not paid</b>                            |
| 24-23-0088 | A. Yeary     | 521794   | \$16,294.07    | \$18,754.07          | Y      | Y      | Y                | 10               | Piggy-back project<br>No progress to report                               |
|            |              | 521848   | \$10,920.97    | \$11,580.97          | Y      | Y      | Y                | 100              | Piggy-back project. <b>Complete and paid.</b><br><b>Paid: \$10,669.77</b> |
|            |              | 521884   | \$13,437.79    | \$15,597.79          | Y      | Y      | Y                | 10               | Piggy-back project<br>No progress to report                               |
| 24-23-0090 | J. Lowe      | SL-6W    | \$84,135.00    | \$86,055.00          | Y      | Y      | Y                |                  | No progress to report<br><b>Needs Carryover</b>                           |
| 24-23-0094 | A. Snodgrass | SL-6W    | \$125,190.00   | \$128,550.00         | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid \$125,312.17                             |
| 24-23-0095 | J. Gowder    | SL-6W    | \$212,225.00   | \$230,225.00         | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid \$230,225                                |
| 24-23-0098 | R. Speck     | SL-6W    | \$83,320.00    | \$84,328.00          | Y      | Y      | Y                |                  | No progress to report<br><b>Needs Carryover</b>                           |
| 24-23-0099 | T. Hobbs     | SL-6W    | \$113,377.50   | \$115,825.50         | Y      | Y      | Y                | 100              | <b>Complete and paid</b><br>paid \$115,825.50                             |







Tim Miles  
DBSWCD  
Conservation Specialist Report  
July 30, 2024

- I. Virginia Erosion and Sediment Control Program
  - The Land Disturbing Report for June 2024 was submitted to DEQ.
  - Routine inspections were made on active E&S projects.
  - The E&S permits for the Town of Pennington Gap Lot Drainage Improvements Project, Family Dollar, Maple Hill Community Water Line Extension Project, and Greater Outreach Family Life Center closed. These projects are complete.
- II. Virginia Agricultural Cost-Share Program
  - I checked the progress of construction for some VACS projects.
  - I made final inspections and completed as-built designs for a few projects.
  - I have been entering information into the Conservation Application Suite to pay applicants for completed projects.
  - I entered information into the Tracking Program to complete the Cost-Share Program Carryover Report for BMPs To Be Completed, Canceled or Carried Over into FY25.
  - I assisted with completing additional end-of-year reports.
  - Carryover letters and approval letters were prepared and sent to applicants.
  - I participated in the PY25 Tracking Program Update Session on July 10.
- III. Miscellaneous
  - The District website has been updated periodically.
  - I have been obtaining information and gathering quotes for a new computer.

**Erosion and Sediment Control Project List**

| Name of Project   | Approved Plan | Permit Number | LDA Acreage | Estimated Completion Date |
|---|---------------|---------------|-------------|---------------------------|
| LMU College of Veterinary Medicine New Classroom Building | X             | 2021-06       | 10.60       | Summer 2024               |
| Johnny Woliver Single Family Residence                    | X             | 2022-01       | 5.00        | Summer 2024               |
| Stone Mountain ATV Trail (Spearhead Trails Maintenance)   | X             | 2022-02       | 0.99        | Ongoing                   |
| White Rock Truss, LLC                                     | X             | 2022-08       | 0.61        | Summer 2024               |
| Brandon Cheek Rock Picking Operation                      | X             | 2022-09       | 0.61        | Fall 2024                 |
| Travis Hall Rock Picking Operation                        | X             | 2023-03       | 0.61        | Fall 2024                 |
| Whistle Pig Country Store and Deli                        | X             | 2023-07       | 0.97        | Fall 2024                 |
| Dalton Tackett Single Family Residence                    | X             | 2023-08       | 0.75        | Fall 2024                 |
| Free Pentecostal Church of God Building                   | X             | 2023-12       | 0.96        | Fall 2024                 |
| Magnolia Health and Wellness Dryden Rehab Project         | X             |               | 3.48        |                           |

Samantha Briggs, DBSWCD  
Administrative Secretary Report  
July 30, 2024

- Submitted signed minutes of meeting and treasurer's reports to Lorie Stevens, CDC
- Submitted signed minutes of meeting and treasurer's report to Tim Miles for website
- Completed the Library of Virginia Certificate of Records Destruction (RM-3 Form) FY2023-24
- Submitted Payroll for July 4, 2024
- Submitted Hybrid EzLink Retirement Cash Match 401(A)
- Submitted Hybrid EzLink 457 Deferred Comp Plan
- Prepared and submitted 4<sup>th</sup> QTR Attachment E and supporting documents to Lorie Stevens, CDC
- Prepared and submitted 4<sup>th</sup> QTR Year to Date Totals and supporting documents to CDC
- Prepared and submitted 2024 Cost-Share Program End of Program Year Cash On-Hand Balance to CDC
- Prepared and submitted the district's FY 2023-24 SWCD Assessment Questionnaire for DCR to Lorie Stevens
- Participated in a Zoom training session, Mastering Excel: Tips & Tricks, hosted by VASWCD staffer Rachel DuVal on Wednesday, July 10, 2024
- Using the 2024 Desktop Procedures, I completed the Dedicated Reserve worksheet to be discussed and monies allocated at the July board meeting
- Prepared and will submit the FY2023-24 Annual Report
- Submitted Payroll for July 18, 2024
- Submitted Hybrid EzLink Retirement Cash Match 401(A)
- Submitted Hybrid EzLink 457 Deferred Comp Plan
- Prepared the Minutes of Meeting for June 25, 2024 for the July 30, 2024 board meeting
- Prepared the Agenda for the July 30, 2024 board meeting
- Prepared the Treasurer's Report for the July 30, 2024 board meeting
- Submitted board packets for July 2024 board meeting
- Reconciled both CD Accounts
- Submitted Federal 941 Tax to the Department of Taxation (July 2024)
- Submitted VA Withholding Tax to the Virginia Department of Taxation (July 2024)
- Submitted Virginia Retirement Contribution for July 2024
- Purchased board meeting supplies for meeting
- Organized schedule for caterer

- Prepared invoice for caterer
- Prepared Running Budget for July 2024
- Reconciled Operation Account Bank Statement to QuickBooks
- Reconciled VACS Program Account Bank Statement to QuickBooks
- Paid all monthly bills

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**\$69.99**  
**Save \$17.50**  
Was \$87.49 ⓘ



[Dell - OptiPlex 7000 23.8" All-In-One - Intel Core i5 - 8 GB Memory - 256 GB SSD - Silver](#)

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Ready for pickup Fri, Jul 19

**FREE Shipping to 24273**  
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Faster shipping options are also available in checkout

1

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[Remove](#)

**\$1,199.99**

### Order Summary

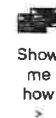
Original Price \$1,537.47  
Savings -\$17.50  
Shipping FREE  
Estimated Sales Tax \$70.22

**Total \$1,590.19**

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# Apple Store Quotation: SC400000002866631701

From: Apple Store (aos\_sales\_quotes@email.apple.com)

To: timmiles1@verizon.net

Date: Thursday, July 18, 2024, 3:27 PM EDT



## Quotation



### How to order

Simply click Complete Purchase, then proceed to checkout online.

[Complete Purchase](#)

Quotation Number: SC400000002866631701



### Orange iMac

1

**\$1,699.00**

Pay 0% APR for 12 months

\$141.58/mo.

#### Configuration

- Apple M3 chip with 8-core CPU with 4 performance cores and 4 efficiency cores, 10-core GPU, and 16-core Neural Engine
- 8GB unified memory
- 512GB SSD storage
- Gigabit Ethernet
- Two Thunderbolt / USB 4 ports
- Two USB 3 ports
- Magic Mouse
- Magic Keyboard with Touch ID – US English
- Accessory Kit



#### AppleCare+ for iMac (M3)

Pay 0% APR for 12 months

Automatically registered with your Apple hardware.

**\$169.00**

\$14.08/mo.



### Orange iMac

1

**\$1,499.00**

Pay 0% APR for 12 months

\$124.91/mo.

#### Configuration

- Apple M3 chip with 8-core CPU with 4 performance cores and 4 efficiency cores, 10-core GPU, and 16-core Neural Engine
- 8GB unified memory
- 256GB SSD storage

- Gigabit Ethernet
- Two Thunderbolt / USB 4 ports
- Two USB 3 ports
- Magic Mouse
- Magic Keyboard with Touch ID – US English
- Accessory Kit



**AppleCare+ for iMac (M3)**

Pay 0% APR for 12 months

Automatically registered with your Apple hardware.

**\$169.00**

**\$14.08/mo.**

**Estimated Total**

before applicable taxes

**\$3,536.00**

or

**\$294.65/mo.**

at 0% APR for  
eligible items

Prices and specifications are subject to change.

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# Apple Store Quotation: SC600000002002757758

From: Apple Store (aos\_sales\_quotes@email.apple.com)

To: timmiles1@verizon.net

Date: Thursday, July 18, 2024, 3:29 PM EDT



## Quotation



### How to order

Simply click Complete Purchase, then proceed to checkout online.

[View Cart](#)

[Complete Purchase](#)

Quotation Number: SC600000002002757758



**Microsoft Office Home and Business  
2021 (One Mac)**

**1**

**\$249.95**

**Estimated Total**

before applicable taxes

**\$249.95**

Prices and specifications are subject to change.

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24277

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Free shipping



Apple Watch with 4.5K Retina display • All-in-one • M3 • RAM 8 GB • SSD 64 GB • M3 10-core GPU • 4G LTE • 602 Max | Wi-Fi 6E | Bluetooth

\$1,594.00

Free 30-day returns

Add Walmart Protection Plan by Allstate

View details

(Only one option can be selected at a time.)

3-Year plan - \$58.00

4-Year plan - \$77.00

Remove

Save for later

1

For the best shopping experience, [sign in](#)

Subtotal (1 item) \$1,652.00

Shipping Free

Taxes Calculated at checkout

Estimated total \$1,652.00

as low as \$85/mo with **affirm**

[Learn how](#)

Walmart+ Join Walmart+ at 50% off for a year of free delivery, shipping & more!

Claim offer now

New Summer Rollbacks



\$397.00

Blackstone Original 4-Burner 36" Propane Griddle with Hood and Omnivore Griddle Plate

★★★★☆ 18178

Pickup **tomorrow**  
Shipping available

Best seller



Now \$15.37 ~~\$27.60~~

Insidious - (4K Ultra HD Blu-Ray Digital Copy) Steelbook

★★★★☆ 10

Shipping, arrives in 3+ days

Best seller



Now \$49.40 ~~\$54.98~~ \$9.88/count

Mainstays Indoor Folding Table Set of 4 in Black L19 x W15 x H25 inches. 4 Tables 1 Rack

★★★★☆ 2614

Save with **W+**

Shipping, arrives in 2 days

**Attachment E**  
**\*\*\*\*\*OFFICIAL FISCAL YEAR 2024 FORM\*\*\*\*\***

Department of Conservation and Recreation  
 Virginia Nonpoint Source Management Program  
 Project Financial Report

SWCD: Daniel Boone Agreement Number: 603OPS-24-09-GF  
 Contact: Samantha Birggs Phone Number: (278) 348-8198  
 Address: 32837 Main Street  
Jonesville, Virginia 24263  
 Reporting Quarter Dates: 4/1/2024 thru 6/30/2024  
 (beginning) (closing)

**NOTE: Only the Yellow fields are unprotected and capable of having data entered into them. Please remember to enter a negative sign (-) when you enter Expenditures or Transfers Out. Thanks!**

|                                  | Beginning Balance*    | Transfers In/Out (must = 0) | Adjusted Beginning Balance (1) +/- (2) | Receipts (During the report period) | Expenditures (During the report period) | Ending Balance        |
|----------------------------------|-----------------------|-----------------------------|--|-------------------------------------|---|-----------------------|
| State Sources                    | (1)                   | (2)                         | (3)                                    | (4)                                 | (5)                                     | (6)                   |
| PY 2020 OCB VACS                 |                       |                             |  |                                     |   |                       |
| PY 2020-2022 OCB VACS Transfer   |                       |                             |  |                                     |   |                       |
| PY 2020-2023 OCB VACS Transfer   |                       |                             |  |                                     |   |                       |
| PY 2019-2024 OCB VACS Transfer   |                       |                             |  | \$30,215.00                         |   | \$30,215.00           |
| PY 2021 OCB VACS                 | \$37,272.02           |                             | \$37,272.02                            |                                     | (\$37,272.02)                           |                       |
| PY 2021-2022 OCB VACS Transfer   | \$4,850.00            |                             | \$4,850.00                             |                                     | (\$3,182.23)                            | \$1,467.77            |
| PY 2021-2023 OCB VACS Transfer   | \$12,545.00           |                             | \$12,545.00                            |                                     |   | \$12,545.00           |
| PY 2022 OCB VACS                 | \$231,452.75          |                             | \$231,452.75                           |                                     |   | \$231,452.75          |
| PY 2022-2023 OCB VACS Transfer   | \$25,333.70           |                             | \$25,333.70                            |                                     |   | \$25,333.70           |
| PY 2023 OCB VACS                 | \$1,542,780.82        |                             | \$1,542,780.82                         |                                     | (\$277,828.29)                          | \$1,284,854.23        |
| PY 2024 OCB VACS                 | \$1,081,188.85        |                             | \$1,081,188.85                         | \$1,101,781.82                      | (\$228,631.80)                          | \$1,956,318.87        |
| DCR OPERATIONS FUNDS             | \$266,120.29          |                             | \$266,120.29                           | \$49,102.25                         | (\$43,614.99)                           | \$271,607.55          |
| PY 2023 OCB VNRCF TA             | \$89,484.00           |                             | \$89,484.00                            |                                     | (\$49,339.12)                           | \$40,124.88           |
| PY 2024 OCB VNRCF TA             | \$226,050.00          |                             | \$226,050.00                           | \$75,350.00                         |   | \$301,400.00          |
| <b>Total State Sources</b>       | <b>\$3,518,858.83</b> |                             | <b>\$3,518,858.83</b>                  | <b>\$1,256,429.07</b>               | <b>(\$637,998.45)</b>                   | <b>\$4,135,319.55</b> |
| <b>Federal Sources</b>           | <b>(1)</b>            | <b>(2)</b>                  | <b>(3)</b>                             | <b>(4)</b>                          | <b>(5)</b>                              | <b>(6)</b>            |
| Other: (Specify)                 |                       |                             |  |                                     |   |                       |
| Other: (Specify)                 |                       |                             |  |                                     |   |                       |
| Other: (Specify)                 |                       |                             |  |                                     |   |                       |
| Other: (Specify)                 |                       |                             |  |                                     |   |                       |
| Other: (Specify)                 |                       |                             |  |                                     |   |                       |
| <b>Total Federal Sources</b>     |                       |                             |  |                                     |   |                       |
| <b>Local/Other Sources</b>       | <b>(1)</b>            | <b>(2)</b>                  | <b>(3)</b>                             | <b>(4)</b>                          | <b>(5)</b>                              | <b>(6)</b>            |
| LEE COUNTY                       |                       |                             |  | \$1,759.37                          | (\$1,759.37)                            |                       |
| NEW VEHICLE RESERVE FUND         | \$15,911.14           |                             | \$15,911.14                            |                                     |   | \$15,911.14           |
| EQUIPMENT                        | \$13,166.14           |                             | \$13,166.14                            |                                     |   | \$13,166.14           |
| CD-BUILDING/RAINY DAY FUND       | \$339,433.28          |                             | \$339,433.28                           | \$4,727.34                          |   | \$344,160.62          |
| CD-RESERVE BUILDING              | \$106,363.97          |                             | \$106,363.97                           | \$1,481.35                          |   | \$107,845.32          |
| <b>Total Local/Other Sources</b> | <b>\$474,874.53</b>   |                             | <b>\$474,874.53</b>                    | <b>\$7,688.06</b>                   | <b>(\$1,759.37)</b>                     | <b>\$481,083.22</b>   |
| <b>TOTAL (All Sources)</b>       | <b>\$3,991,731.46</b> |                             | <b>\$3,991,731.46</b>                  | <b>\$1,264,397.13</b>               | <b>(\$639,725.82)</b>                   | <b>\$4,616,402.77</b> |

\* - The beginning balance is the amount of funds on hand at the start of the report period. The ending balance from the previous report period will become the beginning balance for the new report period. This figure will automatically carry forward to the next report period.

\*\* Must be signed by the District Treasurer or a Director/Associate Director with check signing authority. Two different signatures are required on the Attachment E submittal.

Prepared by: Samantha Birggs Samantha Birggs 7/8/2024  
Print Name Signature Date  
 \*\*Approved by: Bobby Burchett Bobby Burchett 7/8/2024  
Print Name Signature Date

Completed reports should be directed to the district's assigned DCR Conservation District Coordinator by the deadlines established in this agreement.

1:59 PM  
07/08/24  
Cash Basis

**Daniel Boone SWCD**  
**Balance Sheet**  
As of June 30, 2024

|                                       | <u>Jun 30, 24</u>          |
|---------------------------------------|----------------------------|
| <b>ASSETS</b>                         |                            |
| <b>Current Assets</b>                 |                            |
| <b>Checking/Savings</b>               |                            |
| Operations District Account           | 642,209.71                 |
| VACS Program Account 1 BMP            | 3,522,187.12               |
| CD                                    | 344,160.62                 |
| CD Building Fund                      | 107,845.32                 |
| <b>Total Checking/Savings</b>         | <u>4,616,402.77</u>        |
| <b>Total Current Assets</b>           | <u>4,616,402.77</u>        |
| <b>TOTAL ASSETS</b>                   | <u><u>4,616,402.77</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                            |
| <b>Equity</b>                         |                            |
| Retained Earnings                     | 3,803,643.71               |
| Net Income                            | 812,759.06                 |
| <b>Total Equity</b>                   | <u>4,616,402.77</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>4,616,402.77</u></u> |

**Daniel Boone SWCD**  
**Profit & Loss**  
 April through June 2024

|                                      | <u>Apr - Jun 24</u>      |
|--------------------------------------|--------------------------|
| <b>Ordinary Income/Expense</b>       |                          |
| <b>Income</b>                        |                          |
| <b>OPERATIONS</b>                    |                          |
| DCR Operations                       | 124,452.25               |
| Operations Account Interest          | 1,427.37                 |
| CD Interest                          | 8,208.89                 |
| <b>Total OPERATIONS</b>              | <u>132,088.31</u>        |
| <b>COST SHARE</b>                    |                          |
| VACS Cost Share Funds                | 1,129,961.89             |
| VACS Program Interest                | 2,015.13                 |
| <b>Total COST SHARE</b>              | <u>1,131,976.82</u>      |
| <b>LOCAL FUNDS</b>                   |                          |
| Seeder Rental                        | 292.00                   |
| Fish Wagon                           | 40.00                    |
| <b>Total LOCAL FUNDS</b>             | <u>332.00</u>            |
| <b>Total Income</b>                  | <u>1,264,397.13</u>      |
| <b>Gross Profit</b>                  | 1,264,397.13             |
| <b>Expense</b>                       |                          |
| <b>COST SHARE EXPENDITURES</b>       |                          |
| VACS Recipient Payments              | 545,012.34               |
| <b>Total COST SHARE EXPENDITURES</b> | <u>545,012.34</u>        |
| <b>Payroll Expenses</b>              |                          |
| Salaries & Wages                     | 43,796.53                |
| Payroll taxes                        | 3,350.44                 |
| Unemployment Tax Exp                 | 0.13                     |
| <b>Total Payroll Expenses</b>        | <u>47,147.10</u>         |
| <b>Employee Benefits</b>             |                          |
| HIC Exp                              | 135.12                   |
| VLDP                                 | 158.52                   |
| Retire/Grouplife                     | 3,472.58                 |
| Health                               | 18,718.35                |
| Dental                               | 493.83                   |
| <b>Total Employee Benefits</b>       | <u>22,978.40</u>         |
| <b>Directors</b>                     |                          |
| Meals                                | 1,013.88                 |
| <b>Total Directors</b>               | <u>1,013.88</u>          |
| <b>District Ops</b>                  |                          |
| Vehicle Replacement                  | 18,300.00                |
| Accounting Assistance                | 453.00                   |
| Truck & Van Fuel                     | 508.15                   |
| Truck & Van Maintenance              | 170.00                   |
| Insurance                            |                          |
| Truck & Van Insurance                | 200.00                   |
| <b>Total Insurance</b>               | <u>200.00</u>            |
| <b>Conservation Camp</b>             | 550.00                   |
| <b>Donations</b>                     | 300.00                   |
| <b>Equipment</b>                     | 885.42                   |
| <b>Dues &amp; Subscriptions</b>      | 40.00                    |
| <b>Pasture/Walk</b>                  | 285.77                   |
| <b>Phone</b>                         | 724.53                   |
| <b>Postage</b>                       | 327.58                   |
| <b>Office Supplies &amp; Exp</b>     | 828.85                   |
| <b>Total District Ops</b>            | <u>23,574.10</u>         |
| <b>Total Expense</b>                 | <u>639,725.82</u>        |
| <b>Net Ordinary Income</b>           | <u>624,671.31</u>        |
| <b>Net Income</b>                    | <u><u>624,671.31</u></u> |

**Attachment E**  
**\*\*\*\*\*OFFICIAL FISCAL YEAR 2024 FORM\*\*\*\*\***  
 Department of Conservation and Recreation  
 Virginia Nonpoint Source Management Program  
 Project Financial Report

SWCD: Daniel Boone Agreement Number: 6030PS-24-09-GF  
 Contact: Samantha Briggs Phone Number: (276) 348-8196  
 Address: 32637 Main Street  
Jonesville, Virginia 24263  
 Reporting Quarter Dates: FY2024 - Year to Date Totals

NOTE: There is no data entry permitted on this sheet.

|                                  | Beginning Balance (7/1/23)<br>(1) | Transfers In/Out (Year-to-Date)<br>(2) | Adjusted Beginning Balance (7/1/24)<br>(3) | Receipts (Year-to-Date)<br>(4) | Expenditures (Year-to-Date)<br>(5) | Ending Balance (Year-to-Date)<br>(6) |
|----------------------------------|-----------------------------------|--|--|--------------------------------|------------------------------------|--------------------------------------|
| <b>State Sources</b>             |                                   |  |  |                                |                                    |                                      |
| PY 2020 OCB VACS                 | \$309,343.00                      |  | \$309,343.00                               |                                | (\$309,343.00)                     |                                      |
| PY 2020-2022 OCB VACS Transfer   | \$129,117.88                      |  | \$129,117.88                               |                                | (\$129,117.88)                     |                                      |
| PY 2020-2023 OCB VACS Transfer   | \$12,821.46                       |  | \$12,821.46                                |                                | (\$12,821.46)                      |                                      |
| PY 2019-2024 OCB VACS Transfer   |                                   |  |  | \$30,215.00                    |                                    | \$30,215.00                          |
| PY 2021 OCB VACS                 | \$91,247.02                       |  | \$91,247.02                                |                                | (\$91,247.02)                      |                                      |
| PY 2021-2022 OCB VACS Transfer   | \$11,625.00                       |  | \$11,625.00                                |                                | (\$10,157.23)                      | \$1,467.77                           |
| PY 2021-2023 OCB VACS Transfer   | \$37,048.10                       |  | \$37,048.10                                |                                | (\$24,501.10)                      | \$12,547.00                          |
| PY 2022 OCB VACS                 | \$330,455.25                      |  | \$330,455.25                               |                                | (\$99,002.50)                      | \$231,452.75                         |
| PY 2022-2023 OCB VACS Transfer   | \$65,807.46                       |  | \$65,807.46                                |                                | (\$40,273.76)                      | \$25,533.70                          |
| PY 2023 OCB VACS                 | \$1,839,567.16                    |  | \$1,839,567.16                             |                                | (\$674,712.93)                     | \$1,164,854.23                       |
| PY 2024 OCB VACS                 |                                   |  |  | \$2,162,950.47                 | (\$226,631.80)                     | \$1,936,318.67                       |
| DCR OPERATIONS FUNDS             | \$190,757.65                      |  | \$190,757.65                               | \$196,409.00                   | (\$115,558.10)                     | \$271,607.55                         |
| PY 2023 OCB VNRFC TA             | \$227,319.27                      |  | \$227,319.27                               |                                | (\$187,194.39)                     | \$40,124.88                          |
| PY 2024 OCB VNRFC TA             |                                   |  |  | \$301,400.00                   |                                    | \$301,400.00                         |
| <b>Total State Sources</b>       | <b>\$3,344,907.25</b>             |  | <b>\$3,344,907.25</b>                      | <b>\$2,710,974.47</b>          | <b>(\$619,262.17)</b>              | <b>\$4,135,319.55</b>                |
| <b>Federal Sources</b>           |                                   |  |  |                                |                                    |                                      |
| Other: (Specify)                 | (1)                               | (2)                                    | (3)  | (4)                            | (5)                                | (6)                                  |
| Other: (Specify)                 |                                   |  |  |                                |                                    |                                      |
| Other: (Specify)                 |                                   |  |  |                                |                                    |                                      |
| Other: (Specify)                 |                                   |  |  |                                |                                    |                                      |
| Other: (Specify)                 |                                   |  |  |                                |                                    |                                      |
| <b>Total Federal Sources</b>     |                                   |  |  |                                |                                    |                                      |
| <b>Local/Other Sources</b>       |                                   |  |  |                                |                                    |                                      |
| LEE COUNTY                       |                                   |  |  | \$58,563.53                    | (\$58,563.53)                      |                                      |
| NEW VEHICLE RESERVE FUND         | \$15,911.14                       |  | \$15,911.14                                |                                |                                    | \$15,911.14                          |
| EQUIPMENT                        | \$13,166.14                       |  | \$13,166.14                                |                                |                                    | \$13,166.14                          |
| CD-BUILDING/RAINY DAY FUND       | \$327,140.30                      |  | \$327,140.30                               | \$17,020.32                    |                                    | \$344,160.62                         |
| CD-RESERVE BUILDING              | \$102,518.88                      |  | \$102,518.88                               | \$5,326.44                     |                                    | \$107,845.32                         |
|                                  |                                   |  |  |                                |                                    |                                      |
|                                  |                                   |  |  |                                |                                    |                                      |
|                                  |                                   |  |  |                                |                                    |                                      |
| <b>Total Local/Other Sources</b> | <b>\$458,736.46</b>               |  | <b>\$458,736.46</b>                        | <b>\$80,910.29</b>             | <b>(\$66,563.53)</b>               | <b>\$481,083.22</b>                  |
| <b>TOTAL (All Sources)</b>       | <b>\$3,803,643.71</b>             |  | <b>\$3,803,643.71</b>                      | <b>\$2,791,884.76</b>          | <b>(\$1,979,125.70)</b>            | <b>\$4,615,402.77</b>                |

\* - The beginning balance is the amount of funds on hand at the start of the report period. The ending balance from the previous report period will become the beginning balance for the new report period. This figure will automatically carry forward to the next report period.

\*\* Must be signed by the District Treasurer or a Director/Associate Director with check signing authority. Two different signatures are required on the Attachment E submittal.

Prepared by: Samantha Briggs *Samantha Briggs* 7/8/2024  
Print Name Signature Date  
 \*\*Approved by: Bobby Burchett *Bobby Burchett* 7/8/2024  
Print Name Signature Date

Completed reports should be directed to the district's assigned DCR Conservation District Coordinator by the deadlines established in this agreement.

2:21 PM  
07/08/24  
Cash Basis

**Daniel Boone SWCD**  
**Balance Sheet**  
**As of June 30, 2024**

|                                       | <u>Jun 30, 24</u>          |
|---------------------------------------|----------------------------|
| <b>ASSETS</b>                         |                            |
| <b>Current Assets</b>                 |                            |
| <b>Checking/Savings</b>               |                            |
| Operations District Account           | 642,209.71                 |
| VACS Program Account 1 BMP            | 3,522,187.12               |
| CD                                    | 344,160.62                 |
| CD Building Fund                      | 107,845.32                 |
| <b>Total Checking/Savings</b>         | <u>4,616,402.77</u>        |
| <b>Total Current Assets</b>           | <u>4,616,402.77</u>        |
| <b>TOTAL ASSETS</b>                   | <u><u>4,616,402.77</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>       |                            |
| <b>Equity</b>                         |                            |
| Retained Earnings                     | 3,803,643.71               |
| Net Income                            | 812,759.06                 |
| <b>Total Equity</b>                   | <u>4,616,402.77</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>4,616,402.77</u></u> |

**Daniel Boone SWCD  
Profit & Loss**

July 2023 through June 2024

|                                      | Jul '23 - Jun 24    |
|--------------------------------------|---------------------|
| <b>Ordinary Income/Expense</b>       |                     |
| <b>Income</b>                        |                     |
| <b>OPERATIONS</b>                    |                     |
| DCR Operations                       | 497,808.00          |
| Operations Account Interest          | 5,211.80            |
| CD Interest                          | 22,346.76           |
| <b>Total OPERATIONS</b>              | <u>525,367.56</u>   |
| <b>COST SHARE</b>                    |                     |
| VACS Cost Share Funds                | 2,208,296.84        |
| VACS Program Interest                | 6,896.53            |
| <b>Total COST SHARE</b>              | <u>2,215,193.37</u> |
| <b>LOCAL FUNDS</b>                   |                     |
| Seedler Rental                       | 679.00              |
| Refund Anthem                        | 3,852.73            |
| Local Gov't                          | 48,756.00           |
| Fish Wagon                           | 64.00               |
| <b>Total LOCAL FUNDS</b>             | <u>53,351.73</u>    |
| <b>Total Income</b>                  | <u>2,793,912.66</u> |
| <b>Gross Profit</b>                  | 2,793,912.66        |
| <b>Expense</b>                       |                     |
| Void Check                           | 0.00                |
| <b>COST SHARE EXPENDITURES</b>       |                     |
| VACS Recipient Payments              | 1,617,808.68        |
| <b>Total COST SHARE EXPENDITURES</b> | <u>1,617,808.68</u> |
| <b>Payroll Expenses</b>              |                     |
| Salaries & Wages                     | 194,801.57          |
| Payroll Taxes                        | 14,867.02           |
| Unemployment Tax Exp                 | 32.47               |
| <b>Total Payroll Expenses</b>        | <u>209,699.06</u>   |
| <b>Employee Benefits</b>             |                     |
| HIG Exp                              | 568.24              |
| VLDP                                 | 712.70              |
| Retire/GroupLife                     | 14,552.44           |
| Health                               | 73,831.94           |
| Dental                               | 2,198.10            |
| <b>Total Employee Benefits</b>       | <u>81,863.38</u>    |
| <b>Staff Expenses</b>                |                     |
| VACDE Membership                     | 100.00              |
| Conference                           | 150.00              |
| Training                             | 295.00              |
| <b>Total Staff Expenses</b>          | <u>545.00</u>       |
| <b>Directors</b>                     |                     |
| Conference                           | 764.82              |
| Meals                                | 2,440.75            |
| <b>Total Directors</b>               | <u>3,225.57</u>     |
| <b>District Ops</b>                  |                     |
| Vehicle Replacement                  | 18,300.00           |
| Accounting Assistance                | 1,141.84            |
| Truck & Van Fuel                     | 1,933.45            |
| Truck & Van Maintenance              | 4,852.38            |
| <b>Insurance</b>                     |                     |
| No-Till Seeder                       | 260.00              |
| Truck & Van Insurance                | 956.16              |
| Workers Comp                         | 731.00              |
| <b>Total Insurance</b>               | <u>1,947.16</u>     |
| Awards Banquet                       | 2,860.23            |
| Conservation Camp                    | 550.00              |
| Donations                            | 2,850.00            |
| Equipment                            | 2,882.92            |
| Florist/Memory                       | 87.24               |
| Kids in the Creek Day                | 4,057.77            |
| Dues & Subscriptions                 | 4,832.00            |
| PastureWalk                          | 1,628.47            |
| Phone                                | 3,034.95            |
| Postage                              | 996.64              |
| Office Supplies & Exp                | 4,487.52            |
| <b>Total District Ops</b>            | <u>58,224.57</u>    |
| <b>Total Expense</b>                 | <u>1,978,125.70</u> |
| <b>Net Ordinary Income</b>           | <u>815,786.96</u>   |
| <b>Net Income</b>                    | <u>815,786.96</u>   |

**2024 Cost-Share Program  
End of Program Year Cash On-Hand Balance**

complete multiple sheets if needed

District Name: **Daniel Boone SWCD**

Form Completed By: **Samantha Briggs**

Date: **July 8, 2024**

Conservation District Coordinator: **Lorie Stevens**

| Program Type (1): Enter the Program Type exactly as it appears in the Tracking Program. (Ex: 2024 OCB VACS, 2024 OCB VACS, 2022 OCB VACS Transfer, etc.) | 2019-2024 OCB VACS Transfer | 2021-2022 OCB VACS Transfer | 2021-2023 OCB VACS Transfer | 2022 OCB VACS  | 2022-2023 OCB VACS Transfer |
|--|-----------------------------|-----------------------------|-----------------------------|----------------|-----------------------------|
| <b>Cost-Share Account Cash Balance as of 06/30/24 (2)</b>  | \$ 30,215.00                | \$ 1,467.77                 | \$ 12,545.00                | \$ 231,452.75  | \$ 25,333.70                |
| <b>Amount of funds obligated to BMP Carryovers (3)</b>   | \$ 30,215.00                | \$ -                        | \$ -                        | \$ 251,584.50  | \$ 20,952.50                |
| <b>Amount of funds unobligated (3)</b>   | \$ -                        | \$ 1,467.77                 | \$ 12,545.00                | \$ (20,131.75) | \$ 4,381.20                 |
| <b>Amount of Funds to Return to DCR:</b><br>The CDC will warn w each SWCD to properly return the correct amount.   | \$ -                        | \$ 1,467.77                 | \$ 12,545.00                | \$ (20,131.75) | \$ 4,381.20                 |

This is for on-hand cash balances, do not include any unobligated funds remaining with DCR

(1) Enter the Program Type exactly as it appears in the Tracking Program, which will include fiscal program year and funding year

(2) All completed BMPs by June 30 need to be paid prior to completing this report. The cash balance should reflect the cost-share amount received, which should also equal the sum of the obligated and unobligated funds. Do not estimate earned interest or bank charges that will occur after submission of this report. All payments, earned interest and bank charges must enter this report must be recorded in the cost program year.

(3) For CRP, this includes funds obligated to rental payments

**2024 Cost-Share Program  
End of Program Year Cash On-Hand Balance**

complete multiple sheets if needed

District Name: **Daniel Boone SWCD**

Form Completed By: **Samantha Briggs**

Date: **July 8, 2024**

Conservation District Coordinator: **Lorie Stevens**

| <b>Program Type</b> (1): Enter the Program Type exactly as it appears in the Tracking Program. (Ex. 2024 CB VACS, 2024 DCB VACS, 2022 OCB VACS Transfer, etc.) | <b>2023 OCB VACS</b> | <b>2024 OCB VACS</b> |      |      |      |
|--|----------------------|----------------------|------|------|------|
| <b>Cost-Share Account Cash Balance</b> as of 06/30/24. (2)   | \$ 1,264,854.23      | \$ 1,956,318.67      | \$ - | \$ - | \$ - |
| Amount of funds <b>obligated</b> to BMP Carryovers. (3) (-)  | \$ 1,271,559.95      | \$ 2,022,331.35      | \$ - | \$ - | \$ - |
| Amount of funds <b>unobligated</b> (=)   | \$ (6,705.72)        | \$ (66,012.68)       | \$ - | \$ - | \$ - |
| <b>Amount of Funds to Return to DCR:</b><br>The CDC will work w/ each SWCD to properly return the correct amount.  | \$ (6,705.72)        | \$ (66,012.68)       | \$ - | \$ - | \$ - |

This is for on-hand cash balances, do not include any unrequested funds remaining with DCR.

- (1) Enter the Program Type exactly as it appears in the Tracking Program, which will include basin, program year and funding type.
- (2) All completed BMPs by June 30 need to be paid prior to completing this report. The cash balance should reflect the cost-share account balance, which should also equal the sum of the obligated and unobligated funds. Do not estimate earned interest or bank charges that will occur after submission of this report. All payments, earned interest and bank charges made after this report must be recorded in the next program year.
- (3) For CREP, this includes funds obligated to rental payments.

End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program                | Total Cash In  | Total Cash Out   | Cash Balance | Payments       | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|------------------------|----------------|------------------|--------------|----------------|------------------------|-------------------------------------|---------------------------|
| 2019         | 2019 OCB VACS          | \$1,746,111.70 | (\$1,746,111.70) | \$0.00       | (\$994,901.72) | \$212.46               | To be entered from Carryover Report | (\$212.46)                |
| 2019         | 2019 RMP (SB)          | \$0.00         | \$0.00           | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2019         | 2019 SR CREP (SB)      | \$0.00         | \$0.00           | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2019         | 2024 OCB VACS Transfer | \$30,215.00    | \$0.00           | \$30,215.00  | \$0.00         | \$30,215.00            | To be entered from Carryover Report | \$0.00                    |

Signature: *Billy Hume*

Date: 7-8-2024



End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program                | Total Cash In  | Total Cash Out   | Cash Balance | Payments         | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|------------------------|----------------|------------------|--------------|------------------|------------------------|-------------------------------------|---------------------------|
| 2020         | 2020 OCB VACS          | \$3,095,698.48 | (\$3,095,698.48) | \$0.00       | (\$2,362,954.32) | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2020         | 2020 RMP (SB)          | \$0.00         | \$0.00           | \$0.00       | \$0.00           | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2020         | 2020 SR CREP (SB)      | \$0.00         | \$0.00           | \$0.00       | \$0.00           | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2020         | 2022 OCB VACS Transfer | \$466,787.25   | (\$466,787.25)   | \$0.00       | (\$323,999.32)   | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2020         | 2023 OCB VACS Transfer | \$21,170.00    | (\$21,170.00)    | \$0.00       | (\$8,348.54)     | \$0.00                 | To be entered from Carryover Report | \$0.00                    |

Signature: *Bob Hunt*

Date: 7-8-2024



End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program                | Total Cash In | Total Cash Out | Cash Balance | Payments       | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|------------------------|---------------|----------------|--------------|----------------|------------------------|-------------------------------------|---------------------------|
| 2021         | 2020 SR CREP Transfer  | \$0.00        | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2021         | 2021 OCB VACS          | \$610,148.47  | (\$610,148.47) | \$0.00       | (\$606,430.25) | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2021         | 2021 RMP (SB)          | \$0.00        | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2021         | 2021 SR CREP (SB)      | \$0.00        | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2021         | 2022 OCB VACS Transfer | \$77,742.50   | (\$76,274.73)  | \$1,467.77   | (\$65,509.73)  | \$0.00                 | To be entered from Carryover Report | \$1,467.77                |
| 2021         | 2023 OCB VACS Transfer | \$49,662.50   | (\$37,117.50)  | \$12,545.00  | (\$25,786.40)  | \$0.00                 | To be entered from Carryover Report | \$12,545.00               |

Signature: *Boyd Ruston* Date: 7-8-2024



End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program                | Total Cash In  | Total Cash Out | Cash Balance | Payments       | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|------------------------|----------------|----------------|--------------|----------------|------------------------|-------------------------------------|---------------------------|
| 2022         | 2020 SR CREP Transfer  | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2022         | 2022 OCB VACS          | \$1,214,392.21 | (\$982,939.46) | \$231,452.75 | (\$425,005.91) | \$251,584.50           | To be entered from Carryover Report | (\$20,131.75)             |
| 2022         | 2022 RMP (SB)          | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2022         | 2022 SR CREP (SB)      | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2022         | 2023 OCB VACS Transfer | \$75,455.55    | (\$50,121.85)  | \$25,333.70  | (\$27,381.89)  | \$20,952.50            | To be entered from Carryover Report | \$4,381.20                |

Signature: *Bobby R...*

Date: 7-8-2024



End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program               | Total Cash In  | Total Cash Out | Cash Balance   | Payments       | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|-----------------------|----------------|----------------|----------------|----------------|------------------------|-------------------------------------|---------------------------|
| 2023         | 2023 OCB VACS         | \$2,105,883.94 | (\$841,029.71) | \$1,264,854.23 | (\$685,017.20) | \$1,251,559.95         | To be entered from Carryover Report | \$13,294.28               |
| 2023         | 2023 SR CREP (SB)     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2023         | Small Herd Initiative | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |

Signature: *Buffy Evers*

Date: 7-8-2024



End of Program Year Cash On-Hand Balance

Date: Monday, July 8, 2024

**End of Program Year Cash On-Hand Balance**

| Program Year | Program               | Total Cash In  | Total Cash Out | Cash Balance   | Payments       | Obligated Cash On-Hand | Carryover Obligation                | Un-Obligated Cash On-Hand |
|--------------|-----------------------|----------------|----------------|----------------|----------------|------------------------|-------------------------------------|---------------------------|
| 2024         | 2024 OCB VACS         | \$2,182,165.40 | (\$226,631.80) | \$1,955,533.60 | (\$226,631.80) | \$2,022,331.35         | To be entered from Carryover Report | (\$66,797.75)             |
| 2024         | 2024 RMP OCB          | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2024         | 2024 SR CREP (SB)     | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |
| 2024         | Small Herd Initiative | \$0.00         | \$0.00         | \$0.00         | \$0.00         | \$0.00                 | To be entered from Carryover Report | \$0.00                    |

Signature: *[Handwritten Signature]*

Date: *7-8-2024*



## DEDICATED RESERVE

Samantha Briggs, Administrative Secretary, handed out the formula to calculate Dedicated Reserve. The district's dedicated reserve was calculated by using the following steps:

\$566,992.00 (total expenses to operate for 12 months from Projected 2024-2025 Budget)

Per the *Desktop Procedures for District Fiscal Operations* the district cannot accumulate more than 12 months of undedicated reserves.

|   |
|---|
| \$642,209.71 (district's ending balance 2023-2024)                  |
| <u>- \$566,992.00 (district's operating expenses for 12 months)</u> |
| <b>\$ 75,217.71 Dedicated Reserve Amount</b>                        |

As of June 30, 2024 the Daniel Boone SWCD has a dedicated reserve balance of \$75,217.71 in the Operations account. A motion was made to place the dedicated reserve amount of \$75,217.71 into the district's existing CD-Reserve Building fund. (Byington, Martin, unanimous)

*\*The dedicated reserve worksheet is recorded in the minutes of meeting on July 30, 2024*

**MISSION STATEMENT**

To identify conservation issues within Lee County, and to provide leadership, education and implementation of programs that focus on land, water, and related natural resource topics.

**VISION STATEMENT**

To improve the quality of life within our watershed by impeding erosion, water pollution and other forms of land degradation through technical and educational assistance.

**DIRECTORS**

Roger Elkins, Chair  
Amy Byington, Vice-Chair  
Bobby Burchett, Secretary/Treasurer

Mike Hobbs, Member  
Gary Martin, Member

**ASSOCIATE DIRECTORS**

Jason Miles  
Gary Bailey

**DISTRICT STAFF**

Samantha Briggs, Administrative Secretary  
Shawn Morris, District Manager  
Tim Miles, Conservation Specialist

**NRCS STAFF**

Jordan Southern, District Conservationist  
Davis Powell, Soil Conservationist  
Tony Rhoton, ACES Soil Conservation Technician



*2023 Kids in the Creek Day*

**DANIEL BOONE SOIL & WATER  
CONSERVATION DISTRICT**

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*The Commonwealth of Virginia supports the Daniel Boone SWCD through financial & administrative assistance provided by the Virginia Soil & Water Conservation Board and the Virginia Department of Conservation & Recreation.*

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*The County of Lee supports the Daniel Boone Soil & Water Conservation District through financial assistance.*

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*Daniel Boone SWCD is an equal opportunity provider and employer. Discrimination is prohibited in our programs on the basis of race, color, national origin, sex, religion, age, disability, political beliefs and marital or familial status.*

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We work with the people who work the land

**ANNUAL REPORT  
2023-2024**



*Sediment Basin*

Daniel Boone Soil & Water  
Conservation District  
32637 Main Street  
Jonesville, VA 24263

**Phone:** (276) 346-1531 ext. 3

**Email:** [dbswcd@verizon.net](mailto:dbswcd@verizon.net)

**Website:** [www.danielbooneswcd.com](http://www.danielbooneswcd.com)

## PARTNERS

- Virginia Department of Conservation & Recreation (DCR-State)
- Natural Resources Conservation Service (NRCS-Federal)
- Virginia Cooperative Extension (VCE-State)
- Lee County Board of Supervisors (Local)
- Black Diamond Resource Conservation and Development (RC&D-Federal)
- Virginia Department of Forestry (VDof- State)
- Tennessee Valley Authority (TVA-Federal)
- US Fish & Wildlife Service (USFWS-Federal)
- Farm Service Agency (FSA-Federal)
- Upper Tennessee River Roundtable (UTRR-Local Non-Profit)
- Virginia Department of Health (VDH-State)
- The Nature Conservancy (TNC-Private)
- Lee County School Board (Local)
- Virginia Department of Energy (State)
- Virginia Department of Wildlife Resources (DWR-State)
- Virginia Association of Soil & Water Conservation Districts (VASWCD-State)
- Virginia Department of Environmental Quality (DEQ-State)
- Friends of the Cedars (Local)
- US Army Corps of Engineers (Federal)
- Virginia Department of Transportation (VDOT-State)

## CUSTOMERS

- Farmer/Landowners
- Urban & Rural Decision Makers
- Federal Agencies
- State & Local Governments
- Watershed Management Groups
- Educators
- Students
- Civic Organizations
- Youth Groups
- Every Water user in Lee County

## PROGRAMS & INITIATIVES

- Kids in the Creek Day (KIC) - 250
- Equipment Rental Program
- Pasture Walk - 120
- Poster Contest
- North Fork Powell River Watershed Project (PL-566)
- Conservation Technical Assistance (CTA) - 150
- Virginia Ag Cost Share Program (VACS Program) - 150
- Environmental Quality Incentives Program (EQIP) - 45
- Indian Creek Watershed Action Group
- Wildlife Habitat Incentives Program (WHIP)
- Conservation Reserve Enhancement Program
- Fish Day - 25
- Various Educational Programs & Services
- Ag Sinkholes
- Healthy Waters Initiative
- Virginia Erosion & Sediment Control Program
- VASWCD Scholarship
- Youth Conservation Camp

## HIGHLIGHTS

### FISCAL YEAR 2023-2024

- VACS Program -  
34 contracts totaling \$2,273,857.00
- VESC Program -  
4 E&S Permits

### PRACTICES INSTALLED

#### FY 2023-2024

- Streambank Exclusion **34,930 ft.**
- Fencing **154,220 ft.**
- Stream Crossing **0**
- Pipeline **68,690 ft.**
- Watering Facility **78**
- Wells **14**
- Pumping Plants **19**
- Reservoirs **5**
- Riparian Herbaceous Buffer **44.33 ac.**
- Animal Waste Facility **1**
- E&S Control **6.72 ac.**

# Review of Annual Plan of Work & Strategic Plan 2024-2025

## Action Items to accomplish in July & August 2024-2025:

### Monthly Schedule of Annual Plan & Strategic Plan:

#### July:

1. Submit/Present activity and/or progress reports to the Lee County Board of Supervisors on a quarterly basis (coincide with quarterly reports to DCR).  
(Board of Directors/Staff)
2. Solicit contributions from local businesses for Kids In The Creek Day materials. (Staff)
3. Identify nominees for specified awards/recognition during the upcoming calendar year. (Awards Committee)
4. Approve Employee Position Descriptions and Job Performance Evaluations.  
(Board of Directors/Personnel Committee)
5. Consider salary and/or cost of living increases for employees based on Job Performance Evaluations and merit.  
(Board of Directors/Budget Committee/Personnel Committee)

**MOTION:** Amy Byington

**RESOLUTION NO.:** 2024-2025-1

**SECOND:** Gary Martin

**MEETING DATE:** 30 July 2024

**CERTIFICATION OF CLOSED (EXECUTIVE) MEETING**

WHEREAS, the Daniel Boone Soil and Water Conservation District has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Daniel Boone Soil and Water Conservation District that a closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Daniel Boone Soil and Water Conservation District hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as identified in the motion convening the closed meeting were heard, discussed or considered by the Daniel Boone Soil and Water Conservation District.

**VOTES**

**AYES:** Roger Elkins/Amy Byington/Mike Hobbs/Gary Martin

**NAYS:** None

[For each nay vote, the substance of the departure from the requirements of the Act should be described]

**ABSENT DURING VOTE:** Bobby Burchett

**ABSENT DURING MEETING:** Bobby Burchett



\_\_\_\_\_  
Samantha Briggs,  
Administrative Secretary

This information was prepared by staff of the Virginia Department of Conservation and Recreation for members of the Commonwealth's Soil and Water Conservation Districts as a means of raising awareness and understanding about certain provisions of the Virginia Freedom of Information Act. It should be used as a companion reference to the Code of Virginia. It is not intended to serve as a legally binding interpretation of the act or its provisions. Should such an interpretation be needed, please contact your local Commonwealth's Attorney, January, 2002

## 1) Administrative and Operational Items

- **Status of FY25 Grant Agreements:** Will arrive early July. Please sign and return to DCR promptly so that initial funds, including 100% of Base TA, may be disbursed in early August.
- **FY25 SWCD Budget:** Should have been approved by 06/30/24; however, may want to update and reapprove with final numbers. Provide a copy of the final approved budget via email to the CDC.
- **FY25 Annual Plan of Work:** Should have been approved by 06/30/24; however, if not, approve no later than July board meeting. Provide a copy via email to the CDC.
- **FY25 Policies:** Be sure that all SWCD policies required per the *FY25 Grant Agreements* and/or the *Desktop Procedures for District Fiscal Operations* have been reviewed and updated, as necessary for FY25. The review and/or update date should be noted on the documents. Electronic copies should be provided to the CDC.
- **FY24 4<sup>th</sup> Quarter and End-of-Year Reports due 07/15/24:** In addition to the routine submission of the Attachment E, Balance Sheet, and Profit & Loss, also the **FY24 Attachment E “roll up”, Cost-Share Cash Balance, and Carry Over Reports** are due. Remember all signed hard copies, such as the Attachment E, should be emailed to the CDC no later than 07/15/24.
- **FY25 1st Qtr. Disbursement Letters:** Expect the first disbursement letter to be emailed on 08/01/24, which will include 50% of operational funding, 100% of base TA funds, and \$1500 of FY25 OCB VACS funding.
- **FY24 Self-Assessment Questionnaire Due on or before 07/15/24.** Administrative and/or managerial staff submit the questionnaire; however, technical staff should assist with providing data. CDCs must have assessments completed by 09/01/24.
- **Desktop Procedures for District Fiscal Operations Updated – Effective 07/01/24:** The Desktop Procedures for District Fiscal Operations has been updated and is effective as of 07/01/24. The new version was emailed to all SWCDs by Blair Gordon on 06/26/24. A *Summary of Updates* was also provided for reference. Be sure to take the time to review the updates. Remember one of the requirements is to review the Desktop Procedures at least once during the fiscal year, so it might make the most sense to meet this requirement by reviewing the new version in a board meeting or Finance Committee meeting.
- **Requests to use VACS as grant match or other type of grant contribution:** SWCDs may receive requests from prospective grant applicants seeking to leverage VACS as a contribution towards a grant application. **SWCDs are reminded that any use of VACS funds as a grant contribution must be approved in advance by DCR** regardless of the terminology used by the grantor to describe the contribution (match, in-kind, cash contribution, etc.). VACS commitments towards other programs are managed at the state level to ensure VACS dollars are not double-committed or double-reported. The process to request approval for use of VACS funds can be found on the DCR website: <https://www.dcr.virginia.gov/soil-and-water/vnrcf-match>.
- **Extension Agent Appointments Expire 12/31/24:** Nominations for appointment will go to the VSWCB in September 2024. SWCD board action in July or August and a completed DCR Form 199-014 is required. Thanks to those SWCDs that have already addressed this task.

- **Dedicated Reserves List:** It is the time of year (July/August board meetings) to address dedicated reserves. Per the Desktop Guide for District Fiscal Operations (07/01/24 Version; Pg. 14), “Each District should limit its level of unobligated reserve funds. Unobligated funds are monies maintained in the District account(s) that may be spent on reasonable business-related purposes by the District. It is inadvisable for any District to accumulate more than 12 months of undedicated reserve funds. Funds beyond this level must be accumulated for specific dedicated purposes (for example, vehicles, equipment, dam maintenance, computers, or funding unanticipated staff severances) as directed by an action of the BOD and recorded in the minutes of the District; these funds are not to be used for routine operating expenses. At the end of each fiscal year, the District should review its reserve funds and determine which funds are to be dedicated for specific future expenses. A list should be maintained of these dedicated reserves and reviewed and updated annually. Public funds from local, state, and federal sources are provided to Districts strictly for performance of conservation, not for savings. DCR will monitor the growth of unexpended funds through grant agreement-required audit reports and report situations of concern to the VSWCB.” Remember that reserve funds can be maintained in CDs, MMAs, participant in the VA Department of Treasury’s Local Government Investment Pool (LGIP).
- **FY24 Annual Report Due 09/30/24:** This report should highlight and/or summarize activities and accomplishments completed 07/01/23-06/30/24.

## 2) Ag and Cost-Share Items

- **2024 Random and End of Lifespan (EOL) BMP Verifications:** To be completed by 09/30/24. **Please Note:** CREP Random Verifications will be removed and will NOT be replaced with another random verification. I am currently working with each district office to schedule your BMP verifications.
- **Keep CAS AgBMP Tracking Module Data Updated:** All data entry should be completed and accurate by 07/15/24. Utilize the LOGI reports located at Shared Reports>District Year End Reports>QA/QC. Be advised DCR will run the final Logi reports on July 16th.
- **PY 2025 Secondary Considerations:** Requires DCR and District Board approval. Must be submitted for review and approval to Sara Bottenfield, DCR-DSWC Ag Incentives Program Manager prior to any PY25 VACS contracts being approved. Please cc your assigned CDC when submitting your Secondary Considerations for approval.
- **PY 2025 Average Cost List:** Does not require DCR approval but does require local SWCD board approval before being submitted to DCR. Submit to Sara Bottenfield and the assigned CDC. Must be approved and submitted prior to any PY25 VACS contracts being approved. **Please Note:** Any revisions that are made to a previously approved average cost list must be reapproved by your board BEFORE any contracts are approved.
- **Status of Administrative Cost-Share Case File Reviews:** Administrative Cost-Share Case File Reviews will be scheduled with SWCD technical staff and must be completed by 12/31/24.
- **FY25 Cost-Share and Technical Assistance Policy Changes:**
  - Removed 90% obligation goal; therefore, the return of funds back to DCR is no longer necessary.
  - Base TA to be disbursed fully in FY25 1st qtr.
  - The “Addition to Base TA” disbursed quarterly at 13% of obligated cost share.
  - Transfer between SWCDs still allowed and it must include 13% TA.
  - Conservation plans are required to be approved prior to practice contract approval, if applicable to practice.
  - Ensure data entry issues are corrected within **30 days** from the date the District is notified or by established deadlines. This includes issues found through bi-monthly QA/QC reports.

- Disbursed and unobligated cost-share must be returned with proportional (13%) additional TA. For practices carried over and canceled in future years, funds must be returned with 6% additional TA.
- **FY24 Carryover Correspondence to Participants:** Remember to mail carryover participants an official notification that includes the date the carryover was approved by the Board of Directors and the new completion deadline. Ensure that the carryover section of Contract Part II has been completed.
- **Poultry Litter Transport:** The eligible counties map for poultry litter has been updated for FY25. I have attached the map with my report. There is also a dedicated inbox now to submit Poultry Litter Transport forms: [vapoultrylittertransport@dcr.virginia.gov](mailto:vapoultrylittertransport@dcr.virginia.gov).

### 3) DCR-DSWC & VSWCB News:

- **Tad Williams, CDC-Staunton:** Started 06/25/24. Email address is [tad.williams@dcr.virginia.gov](mailto:tad.williams@dcr.virginia.gov); Work Cell: 540-414-1278.
- **Stacy Polk, Nutrient Management Specialist-Staunton Regional Office:** Started 06/10/24. Assigned service area includes the following counties: Louisa, Albemarle, Fluvanna, Cumberland, Buckingham, Nelson, Amherst, Appomattox, and Campbell. Email address: [stacy.polk@dcr.virginia.gov](mailto:stacy.polk@dcr.virginia.gov), Work Cell: 540-416-5348.
- **Hunter Quinones, Nutrient Management Specialist-Tappahannock Regional Office.** Started 06/10/24. Assigned service area includes the following counties: Caroline, Charles City, Essex, Gloucester, Hanover, Henrico, James City, King & Queen, King William, Lancaster, Mathews, Middlesex, New Kent, Northumberland, Richmond, Westmoreland, and York. Email address: [hunter.quinones@dcr.virginia.gov](mailto:hunter.quinones@dcr.virginia.gov), Work Cell: 540-419-8349.
- **Marissa Roland, Eastern Area Manager:** Previously held the CDC-Tappahannock position; Assumed new position 06/25/24.

### Upcoming Training and Important Dates:

- **July 2:** Virginia Conservation Assistance Program FY25 Manual Update Webinar – 2:00 pm; Register for the zoom at: <https://us02web.zoom.us/meeting/register/tZAlcO6gpzssEtz5sCeGwZUqGI23a7GiEflW>
- **July 4:** Independence Day, State offices closed.
- **July 10; 9:30-11:30 AM:** PY25 AgBMP Tracking Module Updates - Virtual; Register for the Zoom session at: <https://vcu.zoom.us/j/86296422601?pwd=lxra5TqbsePaYnXaQNKTv2CQXsS4is.1>)
- **July 10:** Mastering Excel: Tips & Tricks –2pm; Register for zoom: <https://us02web.zoom.us/meeting/register/tZUrdeGqpwvEtHBlpZSZjtztwD-C9xGUhHx>
- **July 15:** FY24 4th Qtr. & EOY Reports and Carryover Reports Due
- **July 15:** FY24 Self-Assessment Questionnaire Due
- **July 16:** DCR pulls final FY24 Logi Reports
- **July 18:** CAS and Logi Trainings – DCR will conduct CAS (9-12pm) and Logi (1-3pm) trainings at the Staunton Regional Office. In-person is encouraged, but an online option will be available. Contact Jennifer Edwards ([jennifer.edwards@dcr.virginia.gov](mailto:jennifer.edwards@dcr.virginia.gov)) for more information.
- **July 23:** Admin/Ops Training: Local Government Investment Pool (LGIP) – 2:00 pm; Register for zoom at: <https://us02web.zoom.us/meeting/register/tZAsfuqtqjgoGdDNB3h7jST2Q1VcdviKRuxA#/registration>
- **July 25; 1:00-3:00 PM via Zoom:** PY25 AgBMP Tracking Module Updates – Virtual; Register for the Zoom session at: <https://vcu.zoom.us/j/82174960907?pwd=Q5Wrqu2GePiDQZtKkL2Qr9LqmINtP.1>)
- **August 20-22, 2024:** VACDE Graves Mountain Annual Summer Training
- **September 2024:** VSWCB Meeting; TBA
- **December 8-10, 2024:** VASWCD Annual Meeting

**DCR Conservation Planner Certification Courses:** Questions should be directed to Carl Thiel-Goin, DCR-DSWC Conservation Planning and Training Coordinator at [carl.thiel-goin@dcr.virginia.gov](mailto:carl.thiel-goin@dcr.virginia.gov)

- **VA Resource Training:** October 15-16, Online, **Three** virtual sessions over the 2-day period
- **RUSLE 2:** Fall 2024
- **DCR Conservation Planner Course** - October – November 2024

cc: Blair Gordon, Soil and Water Conservation District Liaison  
Sara Bottenfield, Agricultural Incentives Program Manager  
Dr. Angela Ball, Western Area Manager

*Electronically sent to SWCD offices 06/04/2024.*



**Jonesville SERVICE CENTER REPORT**  
Daniel Boone SWCD Board Meeting  
07/30/2024

**Program Updates/Deadlines:**

- **Environmental Quality Incentives Program (EQIP)**  
FY25 EQIP Applications = Approximately 35  
  
EQIP Payments May - \$92,834.21 (25 Practices)  
  
FY25 EQIP & CSP Application Deadline: October 11<sup>th</sup>
- **Conservation Stewardship Program (CSP)**  
2 Contracts
- **Agricultural Conservation Easement Program (ACEP)**  
  
None
- **Conservation Reserve Program/Conservation Reserve Enhancement Program (CRP/CREP)**  
None
- **Conservation Technical Assistance**  
1. All FY24 EQIP preapprovals are obligated

**BMP Projects/Partnership Activities**

- Working on completing LWS and WFF designs for FY24 EQIP
- Approximately 5 -10 projects under construction

**Other Collaborations/Key Interactions Benefitting Districts**

**Local Working Group/Public Meetings**

- Local Working Group Meeting - 05/28/2024
- Deadline to have LWG Meeting – 06/31/2024
- Deadline to submit LWG minutes – 06/31/2024

### **Outreach/Agency Activities/Events (dates)**

### **Upcoming Training Opportunities in the Area (JEDs, Webinars, Field Days)**

- July 23<sup>rd</sup> – JED
- July 25<sup>th</sup> – DC Meeting

### **Earth Team Volunteer Program**

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### **VA NRCS Operational/Personnel Changes**

- Updates, if available

Submitted By Jordan Southern, District Conservationist